

**Y050-Los Serranos Ranch Community Association**

Dear Los Serranos Ranch Community Association Resident,

The Parking Rules for Los Serranos Ranch Association require that residents who want to park their vehicles outside the garage and driveway display a parking permit. Please see below answers to commonly asked questions regarding the parking permit program.

**Failure to properly display the new RED Patrol One permit (decal) or a safelist confirmation number on any vehicle, beginning March 1<sup>st</sup> 2013, will result in removal of the vehicle from the community at the vehicle owner's expense.** The replacement decals will be Patrol One RED permits, and are intended to replace the existing white decals. To obtain the new red decal, please send the requested paperwork and application to Patrol One (more information on this document).

**WHAT NEEDS A DECAL?**

All resident vehicles parked on site and outside a garage or driveway.

Residents must register a vehicle for each of their possible garage & driveway spaces prior to being issued a decal authorizing them to park outside. Garaged & driveway vehicles, although registered, do not require a decal be affixed to them.

**HOW DOES THIS PROGRAM WORK?**

All parking, other than garage & driveways, is Guest Parking, this includes streets. Residents **MAY NOT** park in the street unless PROPERLY displaying a valid decal.

Previous decals (white square permits) will be invalid as of March 1<sup>st</sup> 2013, therefore those residents who have a current decal, will need to reapply.

**NOTES AND PROCEDURES:**

1. Vehicles parked in garages or driveways DO NOT require a Parking Permit.

2. Parking Permits will only be issued when the resident has provided information which indicates he / she has used all garage and driveway Spaces appropriately before being issued a Parking Permit for a fifth and sixth vehicle (if you have a two car garage) or a sixth and seventh vehicle (if you have a three car garage).

**If any vehicle in a household requires Parking Permit, Patrol One will need the following information (copies of all registrations are necessary, including garage and driveway vehicles).**

1. *Completed application. (Please see bottom of this document)*
2. ***Something that proves all the vehicles belong to the residents (one of the following)***
  - a. Current vehicle registrations showing resident name and address.
  - b. If a company vehicle, letter on company letterhead showing resident name and authority to have care custody and control of vehicle.
  - c. If a recently purchased new or used vehicle, a copy of the top of the Sales Contract (yellow) showing:
    - I. Resident's name and on site address.
    - II. Vehicle VIN number.
    - III. If vehicle has a license plate write it on this form.
3. ***Something that proves the resident lives on site (if the vehicle registrations do not reflect the onsite address). One of the following is needed:***
  - a. Utility or other bill showing name of resident and on site address.
  - b. California Drivers License showing on site address.
  - c. Lease agreement showing the name of resident and on site address.
4. ***Designation of which vehicle(s) will be issued Parking Permits. (to be noted on the permit application)***

**In determining whether or not a permit may be issued, the following vehicle types are not acceptable as legitimately Garaged vehicles or to be parked on a driveway:**

- Vehicles out of current registration.
- Vehicles with current registration but registered as non-operating.
- Vehicles, which are registered but not street legal (off road vehicles).
- Commercial vehicles (see definitions in this document).
- Recreational vehicles (see definitions in this document).

**Patrol One will accept registrations with off site addresses if supporting documents show the reason for off site address for example:**

1. Company vehicle (include something on company letterhead so stating).
2. Statement that the vehicle owner is soon to be a permanent resident. (rental agreement)

**Oversize Vehicles:**

The association requires a garage inspection of all cases where the resident contends the subject vehicle does not fit safely into the garage or driveway Space. Patrol One will provide a garage inspection for \$25.00 per inspection. The resident must call Patrol One and schedule an appointment for such inspection. The resident will pay the Patrol One officer \$25.00 in cash or check at the time the officer arrives to facilitate the inspection. Please note the following:

1. The fee for the appointment is due whether the vehicle passes or does not.
2. The association requires the vehicle fit "safely" in the garage, not necessarily comfortably.
3. Garages, which have been modified so as to preclude the safe parking of a vehicle, will not be granted a Parking Permit.

**Commercial vehicles will not be issued parking permits.**

Commercial vehicles are defined as but not limited to vehicles having any of the following attributes:

1. Racks
2. Ladders
3. Tool boxes on the sides
4. Over  $\frac{3}{4}$  ton
5. More than two axles
6. Vans or buses designed to carry more than 10 persons

**Recreational vehicles will not be issued parking permits.**

Recreational vehicles are defined as but not limited to vehicles like the following:

1. Motor homes
2. Personal watercraft
3. Trailers of all types
4. Unlicensed vehicles (also to include mini-bikes, motorized bikes, illegal vehicles, or motorized vehicles without a valid license plate or registration)
5. Boats
6. Aircraft
7. Cab-over campers

**CAN THE DECAL BE PLACED ON A CARD AND DISPLAYED WHEN OUTSIDE OR CAN I ROTATE MY GARAGE VEHICLES?**

No. Each decal is serialized and issued to a specific vehicle. Decals must be affixed to the proper vehicle.

**WHEN WILL THIS PROGRAM START?**

The enforcement of this new procedure will begin at 12:01 A.M. March 1<sup>st</sup> 2013. Please be sure to contact Patrol One in advance, if you have more than four vehicles or an oversized vehicle that requires a garage inspection.

**HOW DO I GET A PARKING PERMIT OR ARRANGE FOR A GARAGE INSPECTION?**

Please send all the paperwork to:

**PATROL ONE**

**Attn: Fallon Paquette**

630 S. Grand Ave, Suite 101

Santa Ana, CA 92705

714.541.0999 X5008 (voice)

714.541.0990 (fax)

[fallonpaquette@patrol-one.com](mailto:fallonpaquette@patrol-one.com)

To arrange for a garage inspection, please call **714.541.0999 / 951.354.0999 / 949.367.8055** and ask for Fallon.

**To be valid, your permit MUST** be affixed to the inside, **rear windshield, lower driver's corner** and be clearly visible from outside the vehicle.

If you have **heavy tinting or a convertible** the permit needs to be affixed to the inside, **front windshield, lower driver's corner** and be clearly visible from the outside of the vehicle. Permits behind heavy tint are difficult to see at night and this should avoid an unnecessary citation.

**LOST or STOLEN** decals will be replaced by PATROL ONE at no charge. However, those reported to be lost or stolen will immediately be **HOTLISTED** and any vehicle displaying them will be subject to immediate tow.

**WHAT ARE THE RULES FOR GUEST VEHICLES?**

If you have a guest staying past 12:00 midnight, you need to call Patrol One or go online at [www.patrol-one.com](http://www.patrol-one.com) and place that guest's vehicle on the safelist.

Guests are allowed maximum (20) overnights in a (180) day rolling window.

If your GUEST is staying longer than the maximum allowed days, you **MUST** request a variance through the Board or the Property Manager.

### **SAFELISTING PROCESS:**

1. Resident calls Patrol One (anytime, 24 hours a day).
2. Operator asks for:
  - a. Resident's name.
  - b. Address.
  - c. Vehicle description.
  - d. Vehicle license plate.
  - e. Number of days requested to be Safelisted.
  - f. The caller will receive a confirmation number and be asked to place it on their guest's dash.

### **IN CONCLUSION:**

This program may seem complex and burdensome to you. Please trust that your Board, the Property Manager and PATROL ONE have worked diligently to make it as simple and effective as possible. The Board of Directors authority and obligation of enforcement of this procedure is derived from the covenants, conditions and restrictions, specifically, the CC&R's state that "...the Association, through its officers and committees, may establish "parking" and "no parking" areas and establish parking rules as they deem necessary within the Common Property. These rules are in accordance with section 22658.2 of the California Vehicle Code..." To this end, the Board has approved the parking amendments as written above.

The Board of Directors thanks you for your patience, understanding and anticipated cooperation with this program. Should you have any question, please call your Management Company or Patrol One.

**PLEASE NOTE:** While a Notice or citation will be placed on vehicles in violation of association rules, these notices are provided as a courtesy only. The Association or Patrol One will not be responsible should any vehicle be towed for violation of this Policy, whether or not a notice or citation was received on the vehicle.

Sincerely,  
**PATROL ONE**

**REQUEST FOR PARKING PERMIT- LOS SERRANOS RANCH**

**All items in this application must be completed in full. Failure to complete every line of this form completely will result in denial of the application. Any untruthful statements made on this application will result in forfeiture of parking privileges. Units must use all garage spaces and all driveway spaces prior to being issued a permit. Copies of DMV registrations for all vehicles and proof of residency are required to be submitted with all Parking Permit applications.**

Number of Permits Requested:  One  Two

Homeowner's Name: \_\_\_\_\_

Address: \_\_\_\_\_, Chino Hills, California

Day Phone:(\_\_\_\_)\_\_\_\_\_ Evening Phone:(\_\_\_\_)\_\_\_\_\_

**DOES YOUR HOME HAVE A 2 CAR OR 3 CAR GARAGE / DRIVEWAY?  Two –  Three.**

**1) I REPRESENT THAT THE FOLLOWING VEHICLE WILL BE PARKED IN MY GARAGE:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

**I REPRESENT THAT THE FOLLOWING VEHICLE WILL BE PARKED IN MY DRIVEWAY:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

**2) I HEREBY REQUEST PARKING PERMITS FOR THE FOLLOWING VEHICLE (S):**

Vehicle Owner's Name: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

Vehicle Owner's Name: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ State/Lic: \_\_\_\_\_

**Are any of the above listed vehicles classified as a commercial vehicle?  
(Racks, Ladders, Tool boxes on the sides, over ¾ ton, more than two axles)**

Yes  No (if yes, please specify which vehicles) \_\_\_\_\_

**The undersigned Owner ("Owner") does hereby attest that the statements made on this application are true and accurate, and agrees to be bound to all of the terms and provisions set forth on this Application and the attached Parking Permit Agreement. The undersigned Owner further acknowledges that they have read and understand all of the Association's parking rules and regulations and agree to follow them, and that any illegally parked vehicle may be towed as provided by law.**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_